

Ministry of National Policies and Economic Affairs
Registration of Suppliers for the Year – 2017/18

Applications are invited from reputed Manufactures, Suppliers, Agents and Individuals who wish to register themselves with this Ministry for the supply of goods and services listed below for the year 2017/18.

<p>A – SUPPLIES</p> <p>1. Stationery</p> <ul style="list-style-type: none">• Photocopy Papers, Duplicating Papers, Fax Machine Papers, Computer Paper, C.R. Books, Field Books, File Covers and Kinds of Pins, all kinds of pens, Book Binding materials .• CDs, Toners, Ribbons, Cartridges, Ink, Master Rolls• Various kinds of Envelopes.• Printing Works. <p>2. Office Equipment</p> <ul style="list-style-type: none">• Calculators, , Fax Machines, Photocopiers, Duplicating Machines, Overhead Projectors, Multi media Projectors.• Computer and Accessories, Computer Printers, Scanners, Computer Software, UPS, Pen Drives• Supply of Block Stamps, Rubber Stamps and Date Stamps• Stapler Machines, Punctures, Pen Holders and Stamp Holder• Electric Fans, Electric Kettles, Boilers, Multi Plugs, Switches <p>3. Furniture and Textile Materials</p> <ul style="list-style-type: none">• Wooden Steel Furniture, drawers, sofa set.• Computer Tables and Chairs• Plastic Good],Glass pad• Serviettes, Towels, Flags and Banners, Curtains.	<p>4. Motor Spare Parts, Services and Maintenance</p> <ul style="list-style-type: none">• Tyres, Tubes, Collars• Batteries for Vehicles• Repairing to Vehicles.• Lubricant service• Auto electrical, Auto AC vehicle• Upholshing work (Seat cover , Carpet) <p>5. Other Equipments</p> <ul style="list-style-type: none">• Repairing and Servicing of Duplicating Machines, Fax Machines, Photo copiers, Camera, Computers, Air condition, Furniture.
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Those who wish to register should obtain the application form from the Accountant procurement of the Ministry during the office hours 9.00 am – 3.00 pm by paying a non-refundable fee of Rs.250.00 per each category.

Application forms will be issued up to 2.00 pm on 25 April 2017 (Monday – Friday). Completed forms should be handed over to the officer or sent by registered post to reach the under signed on or before 02.00pm 25 April 2017 and “**Registration of Suppliers for the year 2017/18**” should be marked on the top left hand corner of the envelope.

Secretary
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